



## **REGIONAL ASSISTANCE PROGRAM EXPRESSION OF INTEREST REQUEST SUPPORT FOR CIVIL SOCIETY IN YEMEN**

### **I. OVERVIEW**

The Regional Assistance Program is seeking potential partners to collaboratively explore opportunities to support civil society in Yemen. The purpose of this request for expressions of interest is to identify the needs of civil society actors in Yemen, inform and help design RAP interventions to respond to those needs and shape programs that enable and support the active participation of civil society in Yemen's social and political life.

### **II. ABOUT THE REGIONAL ASSISTANCE PROGRAM**

The Regional Assistance Program (RAP) is a grants and technical assistance mechanism to strengthen civil society organizations and support civil society actors working towards social and political reform in the Middle East and North Africa. [RAP](#) is funded by [MEPI](#) and is being implemented by [IREX](#).

### **III. OBJECTIVE**

IREX seeks civil society partners willing to work with us under RAP on projects that respond to the below objectives. As a result of this request for expressions of interest, RAP envisages the delivery of tailored packages of technical assistance and small grants support to select partners. IREX envisages to award 5-10 grants ranging between US\$50,000-US\$150,000. Proposed projects should have duration of not more than 10 months.

### **SCOPE OF WORK:**

The establishment of a lasting, mutually beneficial agreement is paramount for political and economic recovery in Yemen and civil society support for more responsive transitional government entities will enhance the prospects for a successful political transition. The MEPI Regional Assistance Program seeks programming that can quickly be executed to support UN-led efforts to implement a peace agreement, enable the political transition, and help reconstitute good governance following a peace agreement.

Activities may include, but are not limited to:

1. Amplifying the UN and transitional government's public messaging strategies through public awareness campaigns and engagement with media, regional and local stakeholders, and civil society networks;
2. Enhancing the ability of women, youth, and persons with disabilities to engage in ongoing political dialogue and advocate with the transitional consensus government;
3. Supporting the implementation of a peace agreement in the following areas: electoral processes and resumption of political dialogue, including drafting of a new constitution; complementary efforts supporting disarmament, demobilization, and reintegration; public accountability and transparency; and economic reform;
4. Supporting civic and voter education efforts, capacity-building to help all political parties effectively represent their constituencies, and cross-sectarian organizing, in preparation for eventual elections.

#### IV. ELIGIBILITY CRITERIA

RAP subgrantees are civil society organizations that receive RAP subgrants. A subgrant is not an award to an individual. This Expression of Interest request is reserved to Yemeni organizations, be them based in Yemen, or abroad, but working in Yemen and run by Yemeni nationals.

#### V. EXPRESSIONS OF INTEREST REVIEW

Expressions of interest will be reviewed in line with the following criteria:

- Objectives and goals contribute to the objectives listed above in the Expression of Interest Request
- Understanding and framing of issues in the current phase, including barriers (legal, regulatory, social, political and any other factor impeding civil society development)
- Clear understanding and description of needs
- Partnership value: strengths of the organization or group as a partner, including ability to make a unique contribution to civil society strengthening in Yemen

#### VI. RESPONSE DEADLINE AND TIMELINE

**All expressions of interest must be submitted to May Shalabieh, at [mshalabieh@irex.org](mailto:mshalabieh@irex.org), by 24 July 2016, 5:00 pm Sana'a time.** RAP will review all received EOIs within one calendar month and reach out to select respondents.

#### VII. EXPRESSION OF INTEREST FORM

Please fill in the following sections of this Expression of Interest form and email to May Shalabieh, [mshalabieh@irex.org](mailto:mshalabieh@irex.org), by 24 July 2016. **For any inquiries, please email Ms Shalabieh, by 10 July 2016.** All questions will be answered in writing into one email copied to all potential applicants who have posted questions. Expressions of interest in Arabic will be accepted, but English is preferred.

EOI SECTION 1: RESPONDENT'S INFORMATION	
Full Name of the Responding Entity:	
Type of Organization: <i>please click below and choose from the drop-down menu</i> <input type="checkbox"/> NGO <input type="checkbox"/> Community-Based Organization <input type="checkbox"/> Consulting Firm <input type="checkbox"/> Charity <input type="checkbox"/> Group/Movement <input type="checkbox"/> Research Center <input type="checkbox"/> Other:	<i>If none applies, or if you would like to elaborate on the status and type of your organization, please describe:</i>
Date of Establishment:	Address:
Office Telephone Number:	Email:
Online Presence: <i>Website, Facebook page or any other social media:</i>	

Primary Contact Person: Full Name Title Telephone Mobile Email	Secondary Contact Person: Full Name Title Telephone Mobile Email
Respondent's Mission Statement:	
Work Areas: <i>please click below and choose from the drop-down menu</i> <input type="checkbox"/> Political Process <input type="checkbox"/> Youth Development <input type="checkbox"/> Human Rights <input type="checkbox"/> Women's Empowerment <input type="checkbox"/> Accountability and Transparency <input type="checkbox"/> Environment <input type="checkbox"/> Other:	<i>If none applies, or if you would like to elaborate on your organization's mission, please describe here:</i>
Past and On-Going Work and Projects: <i>Please describe below your past and/or current projects, indicating projects' names/titles, activities, results, implementation dates, funders/donors.</i>	

EOI SECTION 2: IDENTIFY NEEDS AND POSSIBLE RESPONSES	
<p>What do you consider your organization's most pressing need/s? Please check up to three:</p> <p><input type="checkbox"/> Project Management</p> <p><input type="checkbox"/> Monitoring &amp; Evaluation</p> <p><input type="checkbox"/> Gaining Public Support/Positioning</p> <p><input type="checkbox"/> Good Internal Governance</p> <p><input type="checkbox"/> Proposal Writing</p> <p><input type="checkbox"/> Access to Decision-Makers</p> <p><input type="checkbox"/> Technical Competence</p>	<p><i>Please elaborate here on your need/s, explaining how they are preventing you from being effective and efficient in your area of development work:</i></p>

<input type="checkbox"/> Data/Research <input type="checkbox"/> Others, please specify	
<p>What type of assistance would you like to receive from RAP to address your organizational capacity needs? Please check up to three:</p> <input type="checkbox"/> Consultant/Advisor <input type="checkbox"/> Training <input type="checkbox"/> Other technical assistance <input type="checkbox"/> Capacity Assessment <input type="checkbox"/> Study/Research <input type="checkbox"/> Toolkits/Tools & Resources <input type="checkbox"/> Other:	<p><i>Please elaborate here on the type of support you would like to receive from RAP, describing your expectations and the results this support should help you achieve:</i></p>
<p>Has your organization, or any member in your organization, received any training before?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p><i>If your answer is "Yes," please indicate below the topics, dates, duration and type of training received, the organization that delivered it and the country where it was held.</i></p>
<p>Has your organization, or any member in your organization, delivered any training to civil society organizations or activists before?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p><i>If your answer is "Yes," please indicate below the topics, dates, duration and type of training delivered, the funder/donor and the country where it was held.</i></p>

<b>EOI SECTION 3: EXPLORE WITH IREX THE OPPORTUNITY FOR JOINT PROJECTS</b> <i>If you have a project idea that responds to the objectives and scope of work listed on page 1 of this expression of interest request, please use this section to describe it and make IREX know that you'd be interested in working together</i>	
Proposed Project Title:	
Proposed Project Duration:(not exceeding 10 months)	
Problem Statement: <i>Please describe in the column beside the main problems/issues that your project will address.</i>	
Proposed Project Goal and Objective/s: <i>Please state the overall goal of your project idea. List the specific objectives that must be met in order to achieve the overall goal. It should be made clear how achieving the goal and objectives will contribute to addressing the issues/problems listed in the problem statement above. Make sure that your objectives are consistent with the scope of work on page 1 of this expression of interest request.</i>	
Proposed Project Activities: <i>Please list and briefly describe the illustrative activities that your organization proposes to undertake to meet the objectives of the proposed project. Please ensure that your activities are consistent with the scope of work listed on page 1 of this application.</i>	

<p>Expected Results: <i>Please describe the expected results of the proposed project and how they relate to the goal and objectives. Please list anticipated and achievable results as measurable outcomes. Each result should be directly linked to a specific objective.</i></p>																	
<p>Estimated Budget in US\$: _____</p>	<p><i>Please provide below an estimated budget breakdown as per the following categories:</i></p> <table border="1"> <tr> <td><i>Project Personnel</i></td> <td></td> </tr> <tr> <td><i>Local Travel in Yemen</i></td> <td></td> </tr> <tr> <td><i>Supplies</i></td> <td></td> </tr> <tr> <td><i>Subcontracts for professional services (printing, translation, filming, etc... pls specify)</i></td> <td></td> </tr> <tr> <td><i>Local Consultants</i></td> <td></td> </tr> <tr> <td><i>Activities (workshops, conferences, etc... pls specify)</i></td> <td></td> </tr> <tr> <td><i>Indirect Costs – Overhead Rate</i></td> <td></td> </tr> <tr> <td><b>TOTAL ESTIMATED PROJECT COST</b></td> <td></td> </tr> </table>	<i>Project Personnel</i>		<i>Local Travel in Yemen</i>		<i>Supplies</i>		<i>Subcontracts for professional services (printing, translation, filming, etc... pls specify)</i>		<i>Local Consultants</i>		<i>Activities (workshops, conferences, etc... pls specify)</i>		<i>Indirect Costs – Overhead Rate</i>		<b>TOTAL ESTIMATED PROJECT COST</b>	
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