



US-Jordan Leadership Exchange Program (UJLEP)

Application Instructions

Applications for the 2023 **US-Jordan Leadership Exchange Program (UJLEP)** will be accepted between **Tuesday, January 03, 2023, and Friday, February 03, 2023.**

Applications must be submitted **online** before the deadline to be eligible for the program. Applications that are mailed, faxed or emailed to IREX will not be accepted. Please direct any questions after reading this document to Contact.UJLEP@irex.org.

General Application Instructions and Tips

- The UJLEP uses an online application system. You will need access to a computer, tablet, or mobile device and an internet browser to apply. The online application system works in low-bandwidth environments and can be used on non-Apple and non-Android devices. It is also accessible and compatible with screen readers for applicants who are blind or low vision.
- You do not have to finish your application in one session. You may save your work and return to complete your application as many times as necessary. Once you have submitted your application, however, you can no longer add any additional information or make any changes. All information and documents must be uploaded prior to your final submission. Be sure to carefully check your entire application and confirm that any supplemental documents are uploaded correctly. You must submit your completed application through the online application system by the deadline.
- All application questions must be answered in English. If you have a supplemental document in another language, you must also include a full English translation.
- All fields marked with a red asterisk (*) must be completed.
- All answers in the application, including written responses to essays, must be your own original work. Using language copied from other Fellowship applications (including other applicants', your own submissions from previous years, or those of Fellowship Alumni) or from other sources (including websites) is considered plagiarism and will result in your application being disqualified.
- You may wish to review the application fully before completing any responses. Some applicants find it helpful to draft their responses offline (for example, in a separate Word document) and then paste their responses into the appropriate sections of the application.



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- This is the official application for the **US-Jordan Leadership Exchange Program (UJLEP)**. Only applicants who complete this application using the online application system will be considered. **Applications and information submitted via email or other means will not be considered.**
- Individuals may only submit one application. If an applicant submits two applications using different email addresses, then the individual will be disqualified.

Eligibility Requirements

Competition for the UJLEP Program is merit-based and open to emerging civil society and community leaders who meet the following criteria:

- Age 21-35;
- Citizen of Jordan;
- Currently living and studying/working in Jordan at the time of application;
- **Have a minimum of one-year** of professional experience including internships, volunteer work, or initiatives in one of the eight UJLEP disciplines: Business and entrepreneurship; civil society; community engagement; women's empowerment; diversity, equity, inclusion, accessibility (DEIA); civic participation; public health; and environment and climate change) at the time of application;
- Able to begin the UJLEP Program in the United States in 2023;
- Eligible to receive a U.S. J-1 Visa;
- Commitment to returning to their home country after completion of the program and implementing a community-based project; and,
- Proficient in spoken and written English.
- Finalists should be able to fulfill most communication goals, even on unfamiliar topics. They should understand the main ideas of both concrete and abstract writing and should be able to interact with proficient speakers fairly easily.
- Able to fully participate in a 4-week intensive exchange program in the USA that will tentatively take place between April and June 2023.

Individuals in the following circumstances are **NOT eligible** for the UJLEP Program:

- U.S. citizens and/or permanent residents of the United States;
- Individuals who have participated in an exchange visitor program sponsored or funded by the U.S. government (e.g., U.S. Department of State Public Affairs Section of U.S. embassies, or other U.S. government agencies);
- Individuals who are locally employed by the U.S. Government or IREX and their immediate family members at the time of application;



- Individuals residing or working outside Jordan at the time of application;
- Individuals who have applied for U.S. permanent residency in the past three years; and
- Other criteria to be determined in consultation with ECA, including public-health related status based on guidance from federal agencies at the time of application.